

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES February 7, 2023

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on February 7, 2023, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Commissioner’s Present: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; and Commissioner Randy B. Elliott

Also Present: Curtis Koch, Auditor; Brian McKenzie, Clerk; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk’s Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 10:00 a.m. and Facilities Director Lane Rose led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

A. Recognition of Employees who have reached milestones with Davis County in February 2023 —
Presented by Commissioner Lorene Kamalu

Facilities:

- **Heather Beever – 5 years.** Heather was not in attendance but was thanked with a round of applause.

Public Works:

- **Kenny Achter – 5 years.** Kenny was not in attendance. He was recognized by a round of applause.

Sheriff’s Office:

- **Desirae Coleman – 5 years.** Desirae was not in attendance but was thanked with a round of applause.

Attorney’s Office:

- **Kristin Woods – 10 years.** Kristin was not in attendance but was thanked with a round of applause.

Health Senior Services:

- **Tazia Venstra – 10 Years.** While introducing Tazia, Commissioner Kamalu announced that this employee is sure to bring joy to the audience of the meeting. Rachelle Blackham agreed with the Commissioner and said that Tazia is the life of the party at the Senior Center as well as at other Davis County events. In the ten years she has been with the County, Tazia has worked in Facilities, CED, and Information Systems. She is now the Activity Coordinator with the Senior Service Division, planning themed parties, birthday spotlights, and other events. Rachelle said that Tazia stepped up during the pandemic working in the call center as a lead, helping seniors get vaccinated. Tazia has served on the Davis County Employee Association for 5 years and has continued her education, receiving a Gerontology Certification.

Assessor’s Office:

- **Dorothy Behrmann – 15 years.** The Assessor said that Dorothy began in the Assessor’s Office as a Residential Data Collector, she then went on to become a Commercial Data Collector, an Office Specialist, an Appraiser Trainee, and now is a Licensed Appraiser. Dorothy’s immediate supervisor noted that Dorothy is detail-oriented, very productive, reliable, does quality work, and represents the County well in hearings. Dorothy’s favorite thing about working in the Assessor’s Office is inspecting and measuring new homes and the relationships within the office. Lisa congratulated Dorothy.

Library:

- **Mel Lindsay – 5 years.**
- **Laurel Pedersen – 20 years.**
- **Suzanne Richardson – 20 years.**

The Library employees were not in attendance but were all recognized by a round of applause.

#2023-71

B. Notice of Intent to Engage in Contract Negotiations for design and engineering on the wastewater project at the Davis County Correctional Facility — *Presented by Auditor Curtis Koch*

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The Auditor stated that the jail wastewater project is being done at the request of the Davis Central Sewer District and State, and Local Fiscal Recovery Funds (SLFRF) will be used to fund the project. Two vendors submitted proposals. It is recommended that the County proceed in contract negotiations with Aqua Engineering.

C. Notice of a Public Hearing for the Clean Air Carbon Tax Act Initiative — *Presented by Clerk Brian McKenzie*

The Clerk explained that the Davis County Commission received a notice on February 3, 2023, of a pending public hearing related to a statewide initiative. The sponsors are required to provide this notice to the counties who are subsequently required to post the notice on their respective County websites as well as the Public Notice website, which Davis County has done. The Public Hearing is for the Clean the Air Carbon Tax Act Initiative. The hearing is on Friday, February 11, 2023, at 11:00 a.m. The hearing will be held at the Anderson-Foothill Library, 1135 S. 2100 East, Salt lake City.

PUBLIC
COMMENTS

The public was invited to make comments to the Commission; no comments were made.

PUBLIC
HEARING

Auditor

1. Opening

Com. Stevenson moved to open a public hearing. Com. Elliott seconded the motion. All voted aye.

2. A Public Hearing for consideration of additional 2023 budget appropriation requests — *Presented by Auditor Curtis Koch*

The Auditor explained that several of the items are rollovers from the prior year and noted that there were significant supply chain challenges in 2022. He then proceeded to read the additional budget appropriation request line by line.

See Attachment A, "February 7, 2023, Resolution & Budget Opening Items."

3. Public Comments

Commissioner Kamalu invited public comment regarding the budget amendment; no comments were made.

4. Closing

Com. Elliott made a motion to close the public hearing. Com. Stevenson seconded. All present voted aye.

PUBLIC
HEARING
ACTION ITEM

Auditor

#2023-72

1. Additional 2022 budget appropriation requests; budget increases may be funded by new revenues, State and Local Fiscal Recovery Funds (SLFRF), and/or monies unspent in the prior year (fund balance) — *Presented by Auditor Curtis Koch*

Com. Elliott moved to approve. Com. Stevenson seconded. All present voted aye.

BUSINESS/
ACTION

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Animal Care

#2023-73 **1. Memorandum of Understanding with Best Friends Animal Society to mentor Uintah Animal Control through the Best Friends Shelter Collaborative Program — Presented by Animal Care Director Ashleigh Young**

The Animal Care Director explained that Davis County Animal Care was asked to support Uintah Animal Control in achieving over a 90% live release rate. She noted that if successful, grant funding will become available to both shelters. The agreement period is from 02/07/2023 to 02/07/2024.

#2023-74 **2. Grant Application with Maddie’s Fund for the Open Arms Challenge 2023. This grant involves innovative partnerships, mentorships, and progressive collaborations within our community — Presented by Animal Care Director Ashleigh Young**

It was noted that Maddie’s Fund is a National Animal Welfare Group, and the grant was received last year. The agreement period is 04/01/2023 to 04/30/2023. The receivable amount is \$3,000.

Com. Stevenson moved to approve Items 1-2. Com. Elliott seconded. All present voted aye.

Auditor

#2015-102-H **3. Annual Amendment to the Comprehensive Contract with Davis Behavioral Health (DBH) to provide comprehensive substance abuse and mental health services — Presented by Auditor Curtis Koch**

The agreement period is 01/01/2023 to 12/31/2023. The payable amount is \$2,021,000.

#2022-41-A **4. Amendment to the Cooperative Agreement with Utah State University Extension to provide a wide range of cooperative extension services to county residents — Presented by Auditor Curtis Koch**

The agreement period is 01/01/2023 to 12/31/2023. The payable amount is \$262,309.
Commissioner Kamalu commented on how lucky the County is to have such great partnerships with both Davis Behavioral Health and Utah State University. She also noted the important work done by Davis Behavioral Health.

Com. Stevenson moved to approve Items 3-4. Com. Elliott seconded. All present voted aye.

Clerk

#2019-302-A **5. Amendment with Runbeck Election Systems for by-mail balloting services — Presented by Clerk Brian McKenzie**

The agreement period is 02/07/2023 to 12/31/2024. The payable amount is per the set fee schedule.

Com. Stevenson moved to approve. Com. Elliott seconded. All present voted aye.

CED

#2023-75 **6. Contract with MetaSports FC Soccer for Utah Youth soccer tryouts — Presented by Community and Economic Development Director Kent Andersen**

The agreement period is 05/22/2023 to 05/31/2023. The receivable amount is \$2,266.

#2023-76 **7. Resolution and the Third Quarter Grant Interlocal Cooperation Agreement with Layton City for the Pedestrian Bridge at Layton Front Runner Station — Presented by Community and Economic Development Director Kent Andersen**

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The CED Director explained that these Third Quarter Grant Agreements were reviewed by the Council of Governments, where it was recommended that they both be brought to the Davis County Commission for review. The agreement period is from 02/07/2023 to 02/07/2025. The payable amount is \$2,000,000.

#2023-77 **8. Resolution and the Third Quarter Grant Interlocal Cooperation Agreement with Layton City for the 3200 West Widening and West Hill Field Road Widening project** — *Presented by Community and Economic Development Director Kent Andersen*

The agreement period is 02/07/2023 to 02/07/2025. The payable amount is \$880,000.

Com. Stevenson moved to approve Items 6-8. Com. Elliott seconded. All present voted aye.

Facilities

#2020-361-D **9. Final Closeout Change Order #2 with Hogan & Associates Construction, Inc. for the Memorial Courthouse Renovation project** — *Presented by Facilities Director Lane Rose*

Lane stated that Spectrum Engineering, the electrical engineer on the Memorial Courthouse Project, reimbursed the County \$58,000 to cover the cost of a mistake that they had made. That \$58,000 was deducted from the payable amount of this item. The Auditor noted that the work on this was completed in 2022, therefore the expenses will be pushed back. The agreement period is from 02/07/2023 to 03/31/2023. The payable amount is \$186,793.66.

Com. Stevenson moved to approve. Com. Elliott seconded. All present voted aye.

Health

#2023-78 **10. Internship Agreement with Be Well Solutions Dietetic Internship Program, LLC to facilitate opportunities and educational experiences for students** — *Presented by Health Director Brian Hatch*

The agreement period is 02/07/2023 to 02/06/2026.

#2023-79 **11. Agreement with TORA Medical Supplies for direct purchase of in-home services for clients of Davis County** — *Presented by Health Director Brian Hatch*

The agreement period is 02/07/2023 to 06/30/2023.

Com. Elliott moved to approve Items 10-11. Com. Stevenson seconded. All present voted aye.

*HR - Legal
Defenders*

#2023-80 **12. Agreement between the Utah Indigent Defense Commission (IDC) and Davis County, Utah (County) to provide Title IV-E federal funding for allowable administrative costs for attorneys to provide legal representation to parents of children who are candidates for Title IV-E foster care or Title IV-E eligible and in foster care** — *Presented by Legal Defender Coordinator Todd Utzinger*

Mr. Utzinger explained that over the last year and a half, the Legal Defenders have received about \$74,000 and were just recently told by the IDC how they can spend those funds. He further detailed that to be eligible to receive this funding, they had to act fast and that is why the Memorandum is just now coming before the Commission for approval.

Com. Elliott moved to approve. Com. Stevenson seconded. All present voted aye.

Sheriff

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#2023-81
through
2023-87

13. Approval of the Release of Liability, Waiver of Rights, and Participation Agreement for the Secure Continuous Remote Alcohol Monitoring (SCRAM) program — *Presented by Chief Deputy Taylor West*

- 2023-81 • Participant 1
- 2023-82 • Participant 2
- 2023-83 • Participant 3
- 2023-84 • Participant 4
- 2023-85 • Participant 5
- 2023-86 • Participant 6
- 2023-87 • Participant 7

The agreement begins upon final signature and runs until the participant is no longer under court order to participate in the program. The receivable amount varies based on tests used and monitoring fees.

#2023-88

14. Training Reimbursement Agreement with Sean Michael Mann for Special Functions Training and Basic Corrections Training — *Presented by Chief Deputy Taylor West*

The agreement begins the day that he is sworn in as a Deputy Sheriff and ends two years from that date. The payable amount is \$14,950.

Com. Stevenson moved to approve Items 13-14. Com. Elliott seconded. All present voted aye.

**CONSENT
ITEMS**

Commission
Meeting
Minute

Meeting Minutes

Meeting Minutes for January 10, 2023, were presented for approval.

Com. Elliott moved to approve. Com. Stevenson seconded. All present voted aye.

Commissioner Stevenson moved to recess to the Board of Equalization. Commissioner Elliott seconded the motion. All voted Aye.

**BOARD OF
EQUALIZATION**

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Auditor, as follows:

Auditor’s Adjustments:

Corrections:

- Two Exempt Entity Purchases in 2017
- Two Exempt Entity Purchases in 2017-2018
- Five Veteran Exemption Tax Abatements
- Two 1347 Appeals for 2021 and 2022

Corrections totaling \$8,648.78

Assessor’s Adjustments:

Corrections:

- Various recommended corrections, totaling \$186,566

Com. Stevenson moved to approve. Com. Elliott seconded. All present voted aye.

APPROVED

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Commissioner Stevenson moved to reconvene Commission Meeting. Commissioner Elliott seconded the motion. All voted Aye.

COMMISSION
COMMENTS

Commissioner Kamalu commented on the Sheriff’s Gala and said that all three Commissioners attended. She noted the “esprit de corps” and how wonderful the Sheriff’s Office team is. She thanked the Chief Deputy for the invitation and asked him to pass the thank you along. She went on to say that it was a really nice event, and they all had a wonderful evening.

MEETING
ADJOURNED

Commission meeting was adjourned at 10:34 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

A. *February 7, 2023 Resolution & Budget Opening Items*

Minutes prepared by:
Rian-Paige Santoro
Deputy Clerk

Minutes approved on: 2/21/2023

/s/Brian McKenzie
Brian McKenzie
Clerk

/s/ Lorene Miner Kamalu
Lorene Miner Kamalu
Commission Chair